MEMORANDUM FOR COMMANDER, UNITED STATES CYBER
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Contract Place of Performance – Public Health Considerations

Our nation is facing an unprecedented public health challenge given the Coronavirus
disease (COVID-19) that requires our contracting officers to consider unprecedented flexibilities
to ensure the mission is supported while supporting the whole-of-America effort to bend the
curve and stem the spread of the pandemic. A significant part of our mission readiness is
provided by our contractor partners who routinely work alongside service members and
Government civilians at Department of Defense (DoD) installations and facilities.

To this end, we are asking that the same maximum telework flexibilities extended to DoD
service members and civilians also be made available to contractors when contract services can
be delivered, without mission degradation, while off-site. Given that keeping the total force safe
and stemming the spread of COVID-19 is paramount to our entire nation, this flexibility should
be allowed and encouraged, where appropriate, and done so without need for further
consideration during this national emergency. Taking this step supports DoD’s three stated goals
to the COVID-19 response: workforce safety, mission continuity, and supporting the whole-of-
Government approach to addressing this national health emergency.

We believe that our contracting officers, working with their program managers and
requirements owners, can craft an environment where the mission is able to be accomplished by
all team members without undermining our public health efforts. Allowing our contractors
flexibility in their place of performance during this COVID-19 crisis is a reasonable step. We
rightfully entrust our contracting officers with an enormous amount of authority and
responsibility, and they do not fail us. Now we ask them to balance mission support with the
responsibility to address this national public health emergency.
My point of contact for this memo is Lt Col Bryan Lamb who can be reached at (703) 693-0497.

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Acting Principal Director,  
Defense Pricing and Contracting