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**UWD Instruction**

Organization: National Defense Industrial Association (NDIA) Undersea Warfare Division (UWD)

Subject: **NDIA UWD award for meritorious service and/or noteworthy contributions to effective Government/industry communications in the field of undersea warfare (USW)**

Inst. Number: 8-10-#4

Date of issue:

Revision:

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Approval:

9/20/10  
Date

  
Chairman, UWD

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- 1.0 Purpose:  
To recognize individual achievements in the field of USW with the annual VADM Charles E. Weakley award.
- 2.0 Policy:  
It is the policy of the NDIA UWD to foster effective communications between industry and the DoD in the area of USW and to this end every effort will be made to identify a candidate (or candidates) for the Weakley award given annually by the UWD.
- 3.0 Procedures:
- (a) The NDIA will solicit nominations from within the UWD executive board and advisory board during the fall and forward all nominations to all members of the Awards Committee by October 15th.
  - (b) Nomination criteria include, but are not necessarily limited to, the following:
    - 1. Meritorious service or noteworthy contributions to effective Government/industry communications in the field of USW.
    - 2. Recipient may be a member of the UWD and/or provided exceptional service towards fulfilling the objectives of the Weakley award from an industry or DoD position in support of the UWD.
    - 3. Recipient must be a U. S. citizen

- (c) Selection of the nominee(s) will be made by the awards committee and forwarded by its chairman to the UWD executive board for approval.
- (d) The chairman of the awards committee will designate a committee member who will be responsible for

1. Drafting a letter for the division chairman notifying the award recipient(s) and inviting the recipient(s) and significant other as appropriate to attend the Spring meeting for the award ceremony.

2. The preparation of the award citation/inscription/engraving in a timely fashion to the headquarters representative for production of the award components.

4.0 The meeting fee for the award recipient will be waived. Hotel accommodations, personal expenses, and transportation costs are the responsibility of the recipient.

5.0 The VADM Charles E. Weakley award shall consist of:

- An NDIA UWD citation.
- The NDIA Silver medal suitably engraved.