Abstract Submission Process FAQ's

Can I revise my profile and/or abstract after it has been submitted, if so, how?
Yes, you may review your profile or abstract until _**Tuesday, April 30th 11:59 pm EST**_. After this date, you may not revise or resubmit an abstract to make corrections, not unless other announced by NDIA. Login using your NDIA account to make the necessary changes.

Am I able to update the primary author?
Yes, you may login using your NDIA Account to update who will be the primary author. Select Primary Author & Co-author in the tasks page, remove or edit the author details.

How many abstracts can I submit?
Each presenter may submit up to **two** abstracts.

When is the deadline for abstract submissions?
Early Presentation Abstract Approval submission deadline: Tuesday April 30, 2024 11:59 pm EST
Final Presentation Abstract Approval submission deadline: Saturday June 15, 2024 11:59 pm EST

How do I withdraw my abstract?
To withdraw an abstract, to login, select the abstract title you want to withdraw on the home page, and again in the task list page. Under abstract status, select withdraw.

Who do I contact for additional questions?
Conference contacts may be found under the conference details at the top right corner of the home page.

How can I edit my abstract details?
To edit your abstract, select the link in your confirmation email or form the Conference website, select the abstracts tab, and then select the submission button. Either option will take you to the website and prompt you to login. Once logged in, select the name of the abstract you want to update.

Do I have to be a member to submit an abstract?
No, you don't have to be a member to submit an abstract, but we encourage you to consider the benefits of becoming a member. Membership benefits include a reduced registration fee to attend this conference. Start by creating a NDIA account, fill out the necessary details. When listing down organization name, if you're unable to find your company name from the drop-down list, select OTHERS and continue with filling out the form. At the end of the process, an opportunity to add your organization is available.

When will I find out if my abstract has been accepted for presentation?
The Conference Committee will contact you with acceptance status and details as soon as possible. Early submission of your abstract by April 30, 2024, will result in an earlier acceptance decision back to you. On acceptance, presentation submission instructions, timelines, and details will be provided to you by the conference committee. Our goal is to grant acceptance as quickly as possible, hence the early submission option and deadline.

Where can I find further details regarding the conference?
For additional conference details, select Conference Details at the top right corner of the home page or visit the main [conference website](#).

Will there be press in attendance?
Conferences have specific media guidelines, contact the NDIA Logistics Contact for further clarification.

If my abstract is accepted, do I have to pay to attend the conference?
As an Abstract presenter, you will have two options for attending the conference. These options are only for the primary presenter. Additional presenters will pay the regular conference price (i.e. industry rate, government rate, small business rate, etc).

- One Day Only – For this option, the cost to attend is complementary. The speaker will attend only on the day they are presenting their abstract.
- Full Conference – Speakers can attend the entire conference (Tuesday – Thursday) at a discounted rate. The price for this option will be given via the Speaker Instructions you will receive once selected.
- Only the primary presenter will receive a discounted registration fee for the conference. Additional presenters will be required to register for either the day or the full conference.

Will my abstract be made public?
If your abstract is approved for presentation, details such as the abstract title and speaker details will be made public. Abstract slides will be made available only if approved for public distribution. Authors are recommended/encouraged to permit slides to be posted online for public viewing under the event past proceedings.

Thank you for your consideration in contributing to our conference!