NDIA HOW TO: Use GoToWebinar as an attendee

PRE-WEBINAR CONFIRMATION EMAIL

Upon registration, GoToWebinar will send you an automated confirmation email like the one to the right, which will contain your unique webinar access link, a webinar access password (if utilized), and call-in information. Through the automated confirmation email, you can also add the webinar to your preferred calendar and check your system requirements to ensure proper access to the webinar.

CONDENSED CONTROL DOCK

To the left is an example of your condensed control dock. Select the orange arrow to see more about your audio and the questions box feature.

MAIN CONTROL DOCK

Here is your main control dock. You can see if you are muted or unmuted. Attendees are muted unless unmuted by an organizer. You can also see where your audio is coming from and who is speaking.

You can download all available files within the handouts section.

Q&A is also possible via the question feature, where you can type in questions for the speakers to answer.

WEBINAR SESSION VIEW

To the right is an example of what you will see once the webinar has started. If the speakers do not have their webcams on, you will only see the presentation.