



THE UNDER SECRETARY OF THE NAVY
WASHINGTON DC 20350-1000

March 9, 2017

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Approval for the 2017 Joint Undersea Warfare Technology Spring Conference, April 24-26, 2017, San Diego, California

Reference: OSD DCMO Memo of 26 Jun 16

Per the authority delegated to me by the reference, I approve the Department of the Navy attendance at the 2017 Joint Undersea Warfare Technology Spring Conference.

This approval is subject to the following:

• Addressees must ensure that the number of attendees (Temporary Additional Duty (TAD) status and local) does not exceed attendance levels listed below without prior approval.

	TAD	Local
○ Deputy Assistant Secretary of the Navy for Unmanned Vehicle Systems	3	0
○ Deputy Assistant Secretary of the Navy for Research, Development, Test & Evaluation	3	0
○ Naval Air Systems Command	5	1
○ Naval Education and Training Command	1	8
○ Naval Intelligence Activity	2	0
○ Naval Postgraduate School	4	0
○ Naval Research Laboratory	12	0
○ Naval Sea Systems Command	100	21
○ Naval Special Warfare Command	0	1
○ Naval War College	1	0
○ Office of the Chief of Naval Operations	10	0
○ Office of Naval Research	18	0
○ Space and Naval Warfare Systems Command	0	25

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○ U.S. Fleet Cyber Command	2	0
○ U.S. Fleet Forces Command	5	0
○ U.S. Pacific Fleet	10	0
○ Awardees (to be announced)	2	0

- Seventy rental cars are authorized for travelers traveling by air. Quotas for rental cars will be controlled by Commander, Naval Undersea Warfare Center. Travelers are directed to share rental cars wherever possible.

- All attendees should exercise the lowest cost option for travel in attending this event.

- The attendees must annotate their travel vouchers if meals are provided by the conference host.

- Lodging and meals will be reimbursed to attendees in a TAD status only, at the authorized per diem rate.

- If applicable, the attendees are required to file tax exemption forms to reduce lodging expenses.

- The travelers are reminded that high-quality government/military lodging options such as Bachelor Officer Quarters, Navy Lodges, and Transient Lodging Facilities are available at www.dodlodging.net. Their use is highly encouraged within the guidelines of the Joint Travel Regulations.

- The attendees must be good stewards of taxpayer dollars in attending this event.

- Travel authorizing officials and certifying officers are responsible for protecting taxpayer funds from fraud, waste, abuse and mismanagement.

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- Contact Ms. Pamela Lisiewicz at (401) 832-4490, or email pamela.lisiewicz@navy.mil for attendance or rental car questions.



Thomas P. Dee
Vice Director, Navy Staff
Performing the Duties of the
Under Secretary of the Navy

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