



DG MR

Systems Division
Section Land Systems

Evere, 25 April 2022
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To: Whomever it concerns

INVITATION LETTER TO THE LOITERING MUNITION INDUSTRY DAYS ON 08 AND 09 OF JUNE 2022

Reference : Memorandum of Understanding concerning multinational cooperation for the provision of Land Battle Decisive Munitions (LBDM MoU)

Dear,

1. With this letter, the Loitering Ammunitions Project Office of the section Land Systems within the Directorate General Material Resources would like to inform you on the **LOITERING MUNITION INDUSTRY DAYS** that will take place on **08 and 09 of June 22**.
2. MEETING DATE & PLACE
 - a. The meeting will take place on 08 and 09 Jun 2022 in the Aula Frank DE WINNE
 - (1) Royal Military Academy
Campus Renaissance
Hobbemastraat 8
1000 Brussels, Belgium
 - b. The event is scheduled from **0900 Hrs** and will the presentations will end not later than **1700 Hrs**. (Doors open from 0800Hrs).
 - c. On Jun 08th BEDEF will host an icebreaker/networking event from 1700- 1900
 - d. A map on how to join the meeting room, is attached in annex A
3. MEETING AGENDA
 - a. Introduction
 - b. Presentations by OEMs (providing answers in their presentations on an a priori sent questionnaire) + Q&A
 - c. Conclusion
 - d. Networking possibilities
 - e. Possibility for One on One Meetings between Industry and Belgian Defence Stakeholders
 - f. A more detailed agenda will be sent out NLT one week prior to the event.
4. REGISTRATION
 - a. Following persons are allowed to attend:

- (1) Representatives of the MoDs/Armed Forces of LBDM Participants
 - (2) Representatives of the MoDs/Armed Forces of NATO Allies
 - (3) Representatives of the MoDs/Armed Forces of EDA Partner Member States
 - (4) Representative of NATO Agencies and EDA
 - b. Industry representatives:
 - (1) Only OEMs or their official representation will be allowed (no consultants without official delegation by an OEM allowed)
 - (2) A maximum of THREE persons per Industry subscriber will be allowed to attend the meeting.
 - (3) Industry Representatives will only be allowed in the Conference Room during their own presentation.
 - (4) The organization will make sure that there will be plenty of moments to network with the representatives of the MoDs/Armed Forces in between the Industry briefings.
 - c. All attendees are to confirm participation by filling out the Participation Form in Annex A and mail it to MRSYS-l-a-m@mil.be NLT 25 May 2022
 - (1) In the subject title "LOITERING AMMUNITION INDUSTRY DAYS REGISTRATION".
 - (2) Please make sure to correctly fill in all the required information in order to be granted access to the military installation.
 - d. A detailed questionnaire will be sent to the Industry representatives following their registration.
5. OTHER
- a. The event will be hosted in accordance with (eventual) Covid regulations that are in place at that moment.
 - b. A conference fee of 80 € (covering lunch/beverages/coffee) is required to be paid in cash on the morning of Jun 08th (NOT for BEDEF Personnel)
 - c. Parking: NO Parking allowed inside the Royal Military Academy
 - (1) Several Parking garages available nearby, as well as limited parking on the road.
 - d. Hotel: Participants are responsible for making their own reservations for accommodation.
 - (1) The Royal Military Academy is right in the centre of Brussels, several hotels are located in the vicinity.
 - (2) Hotels nearby Brussels Airport have easy connection through public transportation or taxi.
6. POCs
- a. Frederic VANFRAECHEM Frederic.vanfraechem@mil.be Tel. : +322/4417119
 - b. Yvan GRIGORIEFF Yvan.Grigorieff@mil.be Tel.: +322/4416041
 - c. Frontoffice Project Team MRSYS-l-a-m@mil.be

Loitering Ammunition Project Team
Subsection Heavy Armament & Ammunition
Section Landsystems
Directorate General Material Resources
Belgian Ministry of Defence

Annex A: Participation Form

Nr	Company	Title/Rank	Name	Function	Nr Passport or ID Card	Date of Birth	Country	Email address	Covid 19 Vaccination status
1									
2									
3									



Participant Inf

Annex B: Map

