



DEPUTY SECRETARY OF DEFENSE  
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WASHINGTON, DC 20301-1010

SEP 24 2021

MEMORANDUM FOR SENIOR PENTAGON LEADERSHIP  
COMMANDERS OF THE COMBATANT COMMANDS  
DEFENSE AGENCY AND DOD FIELD ACTIVITY DIRECTORS

SUBJECT: Updated Coronavirus Disease 2019 Guidance Related to Travel and Meetings

This memorandum provides additional travel and meeting guidance for implementing force health protection measures consistent with the White House's Safer Federal Workforce Task Force, "COVID-19 Workplace Safety: Agency Model Safety Principles," September 13, 2021, to reduce the transmission of the virus that causes coronavirus disease 2019 (COVID-19). These additional measures are necessary to continue protecting the health of all DoD personnel, the communities we live and work in, and to preserve total force readiness.

Fully vaccinated individuals, as defined in the Under Secretary of Defense for Personnel and Readiness (USD(P&R)) memorandum, "Force Health Protection Guidance (Supplement 23) – DoD Guidance for Coronavirus Disease 2019 Vaccination Attestation and Screening Testing for Unvaccinated Personnel," September 7, 2021, are not restricted from official travel, both domestic and international. Individuals who are not fully vaccinated or who decline to provide information about their vaccination status, are limited to mission-critical official travel, both domestic and international. "Mission-critical" will be determined by the traveler's DoD or Office of the Secretary of Defense (OSD) Component head, who may delegate this authority in writing to his or her Principal Deputy (or equivalent) but no lower.

For any planned in-person meetings, events, and conferences (referred collectively herein as "meetings") sponsored by DoD with more than 50 participants, the meeting organizer will obtain advance approval from the DoD or OSD Component head concerned to hold the meeting. The DoD or OSD Component head concerned may delegate this authority in writing to his or her Principal Deputy (or equivalent) but no lower. For any such approved in-person meetings, the meeting organizer will require all attendees to show a completed DD Form 3150, "COVID-19 Certification of Vaccination." In-person attendees who are not fully vaccinated or who decline to provide information about their vaccination status, may not attend the meeting if they do not show the meeting organizer proof of a negative Food and Drug Administration-approved COVID-19 test completed no earlier than 72 hours prior to the meeting and at least weekly if the meeting is greater than 1 week in duration. Meetings do not include military training and exercise events conducted by the Military Departments.

The USD(P&R) is authorized to rescind memoranda issued by the Secretary of Defense or me for purposes of updating and consolidating force health protection guidance on travel, meetings, or any other COVID-19 personnel- or health-related matter.

