



EVENT #1700 ▶ NDIA DISPLAY REGISTRATION FORM

NATIONAL DEFENSE INDUSTRIAL ASSOCIATION ▶ 2111 WILSON BOULEVARD, SUITE 400 ▶ ARLINGTON, VA 22201-3061
PHONE (703) 522-1820 ▶ FAX (703) 522-1885 ▶ WWW.NDIA.ORG

15TH ANNUAL EXPEDITIONARY WARFARE CONFERENCE ▷ PANAMA CITY, FL ▷ OCTOBER 4 - 7, 2010

Displayer ONE Name _____
Title _____
CompanyName _____
Division/Department _____
StreetAddress _____
City _____ State _____
Zip _____ Country _____
Phone _____ Fax _____
E-Mail _____
YES I am a U.S. Citizen NO I am NOT a U.S. Citizen

Displayer TWO Name _____
Title _____
Company Name _____
Division/Department _____
Street Address _____
City _____ State _____
Zip _____ Country _____
Phone _____ Fax _____
E-Mail _____
YES I am a U.S. Citizen NO I am NOT a U.S. Citizen

DEADLINE:
AUGUST 20, 2010
THIS FORM MUST BE
COMPETED AND RETURNED TO
MARY ANNA CHRISTIANSEN
via EMAIL BY AUGUST
20TH, 2010 TO BE ENTERED
INTO THE DISPLAY SPACE
LOTTERY.

QUESTIONS:
MARY ANNA CHRISTIANSEN
MEETING PLANNER
PHONE:
(703) 247-2596
FAX:
(703) 522-1885
E-MAIL:
mchristiansen@ndia.org

DISPLAY LOTTERY:

Displayers will be chosen on a lottery basis. In order to be entered into the display lottery you must submit this display registration form via email to Mary Anna Christiansen. Please submit all display registration forms by **5:00 PM EST on August 20, 2010** in order to be entered into the lottery. All individuals who submit a display registration form will be notified by **August 25, 2010** as to whether or not they have been selected to participate as a Displayer; payment will be requested and processed at this time.

DISPLAY REQUIREMENTS:

All displays must be of the simple table-top/pop-up style standards. **Space per display shall not exceed 10 ft. wide by 6 ft. deep.** Minimal hardware is to be used (computer systems for demonstrations are okay). A formal decorating company will be utilized. Companies must ship their own display and plan to do their own set-up and tear down. You must ship your display and display materials to Arata Expositions, Inc., the address will be provided once you are selected to display.

DISPLAY HOURS & COST:

Displays are to be set up by 3:00 PM on October 4, 2010 and should remain in place until 1:00 PM (after lunch) on October 7, 2010. Displays must be removed by 4:00 PM on October 7, 2010. The display space cost \$5,000 and includes two conference registrations, 2 chairs, waste basket, standard skirted 2.5 ft. by 6ft folding table, electrical hook-up, a 200 word company description and login in the on-site agenda.

DISPLAY RULES & REGULATIONS:

1. If NDIA should be prevented from holding the conference for any reason beyond NDIA's control (such as, but not limited to, damage to the building, riots, strikes, acts of government, or acts of God) or if a displayer cannot occupy the assigned display space due to reasons beyond NDIA's control, then NDIA has the right to cancel the conference or any part thereof, with no further liability to the displayer other than a refund of display space fee, less a proportionate share of the conference cost incurred.
2. Neither the management of the host facility nor NDIA shall be liable for the damages, loss or destruction to the displays by reason of fire, theft, accident or other destructive causes. Displayer shall lease space at his sole risk. Neither the management of the host facility, NDIA nor any of their agents, servants or employees will be accountable or liable for accidents to displays, their agents or employees.
3. The displayer shall be liable to the host facility and/or NDIA for any damage to the building and/or the furniture and fixtures contained therein, which shall occur through acts or omissions of the displayer.
4. Displayer assumes the entire responsibility and hereby agrees to protect, indemnify, defend and hold harmless NDIA, the host facility, their officers, employees and agents against all claims, losses and damages to persons and property, governmental charges or fines and attorney's fees arising out of or caused by displayer's installation, removal, maintenance, occupancy or use of the display premises or any part thereof, including any outside display areas.
5. Displayer acknowledges that NDIA does not maintain and is not responsible for obtaining insurance covering displayer's property. Displayers are advised to obtain business interruption and property damage and loss insurance to cover such occurrences.
6. Payment will be refunded, less 50%, if written notice of cancellation is received by 5:00PM, EST, September, 13, 2010. For all cancellation requests after 5:00PM, EST, September 13, 2010 there is a 100% penalty fee.
7. All Displayers are subject to fire code regulations, which include exhibits that contain flammable combustible substances.
8. No Displayer shall assign, sublet, or share the whole or any part of the space contracted to them. Displayers agree to limit the service and/or materials displayed in their display space area to those purveyed by the Displayer, with the exception that other proprietary equipment may be used solely for the purpose of demonstrating the materials or services of the Displayer.
9. NDIA reserves the right to impose limitation on noise levels and any other method of operation, which becomes objectionable. Any distribution of literature or samples shall be limited to the Displayer's space.

PAYMENT IN FULL, YOUR COMPANY LOGO, AND A 200 WORD COMPANY DESCRIPTION WILL BE REQUIRED ONCE YOUR COMPANY HAS BEEN SELECTED TO PARTICIPATE AS A TABLE TOP DISPLAYER AT THE 15TH ANNUAL EXPEDITIONARY WARFARE CONFERENCE.